COURSE POLICIES AND STUDENT RESOURCES

Honor Policy:
Rutgers University is built upon a strong foundation of integrity, respect, and trust. All students are expected to know and follow the academic integrity policy of Rutgers University. This policy can be found at http://ctaar.rutgers.edu/integrity. Should you have any questions about this policy, please contact the instructor.

Disability Services
Phone: (848) 445-6800; Address: Lucy Stone Hall, Suite A145, Livingston Campus, 54 Joyce Kilmer Avenue, Piscataway, NJ 08854
Website: https://ods.rutgers.edu/
Rutgers University welcomes students with disabilities into all of the University's educational programs. In order to receive consideration for reasonable accommodations, a student with a disability must contact the appropriate disability services office at the campus where you are officially enrolled, participate in an intake interview, and provide documentation: https://ods.rutgers.edu/students/documentation-guidelines. If the documentation supports your request for reasonable accommodations, your campus's disability services office will provide you with a Letter of Accommodations. Share this letter with your instructors and discuss the accommodations with them as early in your courses as possible. To begin this process, please complete the Registration form on the ODS web site at: https://ods.rutgers.edu/students/registration-form.

Student-Wellness Services:
Just In Case Web App
http://codu.co/cee05e
Access helpful mental health information and resources for yourself or a friend in a mental health crisis on your smartphone or tablet and easily contact CAPS or RUPD.

Counseling, ADAP & Psychiatric Services (CAPS)
Phone: (848) 932-7884; Address: 17 Senior Street, New Brunswick, NJ 08901;
Website: www.rhscaps.rutgers.edu/
CAPS is a University mental health support service that includes counseling, alcohol and other drug assistance, and psychiatric services staffed by a team of professional within Rutgers Health services to support students’ efforts to succeed at Rutgers University. CAPS offers a variety of services that include: individual therapy, group therapy and workshops, crisis intervention, referral to specialists in the community and consultation and collaboration with campus partners.

Violence Prevention & Victim Assistance (VPVA)
Phone: (848) 932-1181; Address: 3 Bartlett Street, New Brunswick, NJ 08901
Website: www.vpva.rutgers.edu/
The Office for Violence Prevention and Victim Assistance provides confidential crisis intervention, counseling and advocacy for victims of sexual and relationship violence and stalking to students, staff and faculty. To reach staff during office hours when the university is open or to reach an advocate after hours, call 848-932-1181.

Scarlet Listeners
Phone: (732) 247-5555
Website: http://www.scarletlisteners.com/
Free and confidential peer counseling and referral hotline, providing a comforting and supportive safe space.
**Laptops, Cell Phones and other Electronic Devices:**
Laptops, tablets etc. are not permitted in class. Note-taking should be done using pen/pencil and paper. Cell phones should either be turned off or on silent mode during class and examinations. If you are expecting an emergency call, please inform the instructor before class begins.

**Absences:**
If you are on an athletic team and will be missing class, you should provide the instructor with a written schedule (of road trips) prior to absence. Prior to, or immediately following your road trip (the next class day), you should provide the instructor with the University Approved Excuse. Failure to do so will result in an unexcused absence. This policy will also govern any University Approved Excused Absence.

Students will be allowed to make up assignments only in the event that a University Approved Excuse is provided prior to or the following class day after the absence. (NOTE: The University will not provide approved excuses for visits to the Student Health Center. These excuses will not be accepted unless the physician indicates that student should not attend class.) Make-up tests must be taken prior to absence, unless instructor indicates otherwise.